



**MINUTES FROM A MEETING OF EGGLESCLIFFE & EAGLESCLIFFE COUNCIL  
HELD ON THURSDAY 8<sup>TH</sup> JULY 2021, COMMENCING AT 7.00pm  
IN EGGLESCLIFFE PARISH HALL**

**CLLRS PRESENT:** M Lawson - Vice Chair, in the Chair  
B Edwards  
J Fletcher  
A Lamond  
J Mason  
G Perrie  
M Rigg  
F Wray

**IN ATTENDANCE:** C Whitehead – Clerk to the Council

**APOLOGIES:** Apology for absence received from Cllrs M de Launay & M Snaith

**DECLARATIONS:** None

**DISPENSATIONS:** None required for this meeting.

Before the start of the meeting, Cllr Fletcher said a few words of thanks to Cllr Rigg for her valued commitment as Chair during the three years to May 2021: he then presented Cllr Rigg with a personal gift of appreciation from her fellow councillors and colleagues.

**88/21 MINUTES FROM 3RD JUNE 2021 MEETING**

**RESOLVED:** That the Minutes from 3<sup>rd</sup> June 2021 meeting be taken as read and accepted as a true record.

**89/21 MATTERS ARISING (FOR INFORMATION ONLY)**

None

**90/21 COUNCILLORS REPORT BACK**

1. Cllr Lawson reported that EPHA has cancelled its grant application to this council.
2. Cllr Fletcher reported and circulated a paper on proposed changes to east coast rail services from May 2022.
3. Following a report from Cllr Edwards on the poor condition of the councils Union flag, the clerk was authorised to order a new one.
4. Cllr Lawson reported that work was ongoing with the YEPP group but the latest meeting had not been well attended. There was some discussion about the aims of local groups and how to define and take action on food poverty which varied a great deal across the borough.

5. Cllr Rigg reported on the *Great Big Green Week* (18th – 26<sup>th</sup> September 2021), an initiative to get people to do something under environmental action. It was suggested that this council could host an open day at Eliff's Mill allotment site, to encourage more interest and boost the waiting list there. Cllr Rigg would talk over the idea with the Allotment Management Committee and site representatives.

**AGREED:** That Cllr Rigg would be the council's representative for this initiative.

#### 91/21 REPORT BY THE CLERK INCLUDING CORRESPONDENCE

1. **Refer Minute 77/21.** It is noted that the Recreation Committee has accepted a tender for the maintenance work at QE2 garden. Only 2 tenders were received and the tender appointed was by far the most economical of the two.
2. **Refer Minute 77/21** Cleveland Police Road Policing Unit (RPU) has responded to the concerns about speeding in the Uray Nook area to the effect that: Road Policing resources were deployed to the area, approximately 10 speeding offences were detected and reported following 12 deployments to the area over four weeks. The clerk had informed the resident of the outcome.  
  
The RPU officer had commented that if the police presence over the last month did not served to assist, it would be worth a conversation with the local authority to see if there are any engineering solutions which could help; such as signs, road markings etc. Members agreed to take no further action.
3. **Refer Minute 77/21 3.** Concerns have been raised about the new slide at St. Margaret's in that it seems to be a bit high for toddlers to access correctly and wet weather water collects on the slide at the bottom instead of running off. Tony Raine has offered to arrange a meeting with Kompan if needed.  
**AGREED:** The Recreation Committee would arrange a meeting by email.
4. **Refer Minute 79/21.** The trophy to be donated for the EARA annual scarecrow competition was tabled for members interest before handing over to Shane Sellers immediately after this meeting.
5. **Refer Minute 82/21** The Clerk had not yet delivered the new signatory mandates to HSBC and Darlington Building Society.  
Receipt is noted of correspondence from HSBC:  
A) advising of changes to the format of the Stockton High Street branch – a business debit or deposit card will be needed to use the self -service machines in the branch which will operate as counterless from a date to be advised after 6th September 2021. A counter service will be located at Albert Road, Middlesbrough.  
B). HSBC needs to confirm some of the organisation details for this council and a safeguard review is required by telephone appointment to discuss the information needed. The clerk had called to make an appointment but the presence of an authorised signatory is required. The review needs to be undertaken by 15th September 2021.  
**AGREED:** Cllr Rigg, as an authorised signatory would call HSBC to arrange an appointment for the review to be conducted during office hours, at the council office with her and the clerk.
6. The clerk reported that she had called and emailed parish councils.net several times to enquire what is happening about the promised upgrade to the website to comply with the public sector accessibility regulations.

To date there has been no response apart from a receipt in acknowledgement to the latest email sent on 7th July. The Clerk expressed her concern that the upgrade has not been done before the legislated date, especially now when the AGAR 2021 has been published.

7. Cleveland Police launched a community survey on 5th July to run for 3 weeks with a prize draw or those who complete it. The clerk had emailed details to members.
8. It is noted that SBC spent 2 hours in total working to remove a broken tree from Tittybottle Park, but the debris is fully removed and cleared and the tree now safe. At the re-inspection on 28th June it was noticed that another tree has cracked and fallen. It was reported that a fungal bracket nearby seems to probably have come from the tree, which was decayed and maybe became top heavy. The Tree & Woodland Officer from SBC has reported that the new cracked tree is not in connection with their work in the area and the crack at the base has revealed a bees' nest within the tree cavity, so there is bee activity in this area. This would be problematic for any remedial work to be done to the tree. Local residents are aware of the fallen tree and have contacted the clerk; the clerk had advised residents that the tree officer has inspected the tree as above.
9. Receipt is noted of a thank you letter along with a photograph from 1st Eggescliffe Guides for the grant funding this council gave in March 2020.
10. Magazines were tabled for interest including: Local Councils update (Issues 251 & 252); the May issues of The Clerk and Clerks and Councils Direct; CPRE Spring 2021 issues of the Members Guide, Countryside Voice & Fieldwork.

#### 92/21 PLANNING APPLICATIONS

- 21/1546/ADV - Allens West Logistics Centre Durham Lane Eggescliffe - Advertisement consent for 2no non illuminated V boards, 6no flags and 2no non illuminated leader boards
- 21/1642/PDE - 17 Whitfield Close Eggescliffe - Prior notification for the erection of a single storey extension to the rear (length 3.5m, height to eaves 2.6m and overall height 2.6m) (demolition of existing conservatory)
- 21/1686/DCH - 644 Yarm Road Eggescliffe - Information to discharge conditions no3 (Tree Protection), no4 (Materials and Method of Construction), no6 (External Lighting), no7 (Construction Method Statement), no10 (Surface Water), no12 (Ground Levels), no13 (Boundary Treatments), no15 (Fibre and Internet Connectivity) of planning approval 20/2217/FUL - Erection of 1 no. dwelling house with detached garage and associated access.
- 21/1668/FUL - 7 Oakfield Close Eggescliffe - Erection of a single storey side/rear extension (demolition of an existing detached garage).
- 21/1695/SEC - 23 Albert Road Eggescliffe Section 211 notice to crown reduce by 20% 1no Oak Tree (T1) to include removal of deadwood
- 21/1448/FUL - 16 Eastbourne Avenue Eggescliffe - Erection of a single storey rear extension (demolition of existing conservatory).  
6th July, updated from here
- 21/1739/FUL - 1 Carnoustie Drive Eggescliffe - Erection of a canopy and hipped roof to the front elevation to include garage conversion, internal alterations and disabled ramp access.
- 21/1763/SEC - Meadow View Church Road Eggescliffe - Section 211 notice to crown reduce by 15% 1no tree (T2), crown lift 9no trees (T2-T10) to include

selective branch removal, fell 5no Sycamore Trees (S1-S5), fell 3no Sycamore Trees (S6-S8) and any within the natural canopy of T2-T10 and removal of ivy, deadwood and overgrown shrubbery within T2-T10

21/1744/X - Meadow View Church Road Eggescliffe - Application to crown reduce by 15% 1no Sycamore Tree to include branch removal of south side subject to tree preservation order 450 (00.8.5.447)

21/1695/SEC - 23 Albert Road Eggescliffe - Section 211 notice to crown reduce by 20% 1no Oak Tree (T1) to include removal of deadwood

21/1752/X - 5 Butts Lane Eggescliffe - Application to fell 1no Cedar tree of tree preservation order 433 (00.8.5.433)

21/1753/FUL - 9 Rushmere Heath Eggescliffe - Erection of a single storey side and rear extension.

21/1748/DCH - Old Hall And Land At Manor House Farm Wells Cottages Eggescliffe - Information to discharge condition no5 (contamination) of planning approval 20/2296/FUL - Application for the erection of 4no. detached dwelling house and associated works. Restoration of Old Hall to include the erection of single storey extension to side to include creation of garden wall and single storey extension to rear. Demolition of existing farm buildings.

8th July updated

21/1820/FUL - 655 Yarm Road Eggescliffe - Erection of part two storey part single storey extension to side, installation of canopy to front, external alterations to existing windows and doors, installation of new windows and application of render to dwelling. Construction of detached double garage (demolition of existing garage)  
**RESOLVED:** No comments to be made on the applications listed above.

21/1484/FUL - 2-4 Lichfield Avenue Eggescliffe - Application for the demolition of existing dwellings and replacement with 4no. two storey dwelling house and associated external alterations.

**RESOLVED:** That this council objects to the application above as it contradicts the Housing Needs Assessment which identifies a need for bungalows in the area - yet this application proposes demolition of two bungalows and replacement with four, two-storey dwellings which are not needed. If a developer is allowed to go into the estate, purchase existing good bungalows and rip them out to rebuild houses out of character, then all houses and estates are not safe and it can happen elsewhere. Should the proposal go ahead it would set a dangerous precedent for similar proposals and be totally out of keeping with the street scene. Eggescliffe is an area with large plots, green spaces, good estates with room. The proposal seems to be purely for financial gain, to maximise plot use and sell for profit. The issue is not money making but demolishing existing houses and rebuilding new, would change the estate, the original mix of housing stock and potentially, lead to increased local development once a precedent is set.

21/1675/FUL - Land Adjacent To Hendal House Uray Nook Road Eggescliffe - Application for the erection of 1no dwelling and associated works.

**RESOLVED:** This council queries the access arrangements onto Uray Nook Road and the amount on in-curtilage space at the site

21/1751/FPD - 2 Royal George Drive Eggescliffe - Erection of a single storey rear extension and a garage conversion to form a habitable room.

**RESOLVED:** That this council has no objections provided that sufficient in-curtilage parking space is retained.

## 93/21 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEES

### a) Minutes - Recreation Committee meeting 21<sup>st</sup> June 2021

**RESOLVED:** That the minutes of the meeting are received and noted.

It is noted that the 2022 contract for maintenance of QE Garden would be put out for tender again this Autumn.

**94/21 LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND – CONSULTATION PROPOSALS FOR NEW ELECTORAL ARRANGEMENTS FOR STOCKTON-ON-TEES**

**RESOLVED:** This councils comments on the consultation are a) to query what would happen in Eaglescliffe if there was a contested election in one ward and vacancies in the other and b) this council is pleased to see the River Tees taken as a boundary for all purposes with no wards crossing the river

**95/21 VICTORIA ROAD MEMORIAL PARK - BROKEN TREE**

**Refer Clerks Report 91/21 8.**

**RESOLVED:** No further action to be taken at present.

**96/21 CHRISTMAS LIGHTING**

A report on the proposals from SBC Facilities Management team had been circulated by email prior to the meeting. A summary of the proposal resulting from a meeting with the members as appointed (Refer Minute 81/21) is as follows:

Yarm Road Installation near to numbers 581 & 582; purchase of lights; sundries and materials; installation costs and removal costs = £2,288

Durham Lane Installation, near to properties at 7 & 8 Springfield Close; purchase of lights; sundries and materials; installation costs and removal costs = £2,388

There would be a recurring annual charge of £1,260.00 for installing and removing the lights at both sites. It is noted that the reserved sum for festive lighting is £7630 at 30<sup>th</sup> June 2021

**RESOLVED:** That this council will proceed with the proposals and costs for additional festive lighting as set out above.

**97/21 CLLR G COLLING COMMEMORATIVE TREE**

**Refer Minute 80/21** SBC Tree & Woodland Officer had suggested, to give a balanced view in the garden, a Red Oak tree be planted at the opposite end of the garden from the tree planted for Geoff Turner. It was also recommended that now is not the best time for tree planting and it would be better left until

October/November time. SBC fee for a memorial tree: supply, planting and maintenance, include associated stakes and wire mesh protection is £250

**RESOLVED:** The clerk is delegated to make the necessary arrangements with SBC for the commemorative tree.

Additional fee to include a dedicated memorial plaque is £300

**RESOLVED:** That the council will make its own arrangements for a plaque

**98/21 ANNUAL PARISH INSPECTION**

Routes for the inspection had been circulated with the papers for this meeting. The routes were revised slightly and agreed to be undertaken during the summer recess. Cllrs sharing routes would liaise with each other to decide final details.

**99/21 ARRANGE COMMITTEE MEETINGS /OTHER DATES**

A Recreation Committee meeting is to be arranged by email.

A meeting of thew Neighbourhood Plan group is to be agreed by email.

**100/21 ACCOUNTS/FINANCE**

**a) To approve schedule of payment and receipts**

**RESOLVED:** That the schedule of payments and receipts below is approved:

Payments:

Payee	Required for	Amount £	Payment method	Date paid /approved
Early Bird Gardening	QE2 Garden maintenance	70.00	BP	21/06/2021
Eon Energy	Church floodlights electricity. S137	21.98	BP	21/06/2021
Teesside Plumbing	Eliff's Mill, repair leak & replace tap	126.00	BP	28/06/2021
HMRC	Tax & NIC	493.47	BP	28/06/2021
SBC	St Margarets, remove timber log	86.69	BP	30/06/2021
SBC	Amberley Way, replace swing seat	325.84	BP	30/06/2021
Whitehill Direct	Eliff's Mill, notice board keys	25.80	BP	30/06/2021
Warrior Properties	Office rent	312.00	BP	30/06/2021
Staff	Salaries	1,637.82	BP	01/07/2021
British Telecom	Telephone & internet services	75.02	DD	05/07/2021
Grenke Leasing	Photocopier lease	454.75	DD	05/07/2021

Receipts:

From	For	Amount £	Date
HSBC	Interest on accounts	2.13	04/06/21

**b) To receive Quarterly Financial Statements as at 30th June 2021**

**RESOLVED:** That the following financial statements for the quarter ended 30<sup>th</sup> June 2021 are received and noted: listed payments and receipts with bank reconciliation; petty cash reconciliation; budget comparison; movements of reserves and reserved fund balances.

**c) To appoint a member, other than the chairman or a cheque signatory, to verify bank reconciliation as at 30th June 2021**

**RESOLVED:** That Cllr Wray is appointed to verify the bank reconciliation for the quarter ended 30<sup>th</sup> June 2021 and report her findings at the next meeting.

**101/21 ITEMS FOR INFORMATION**

None

**102/21 CONFIRM DATE & TIME OF NEXT MEETING**

**RESOLVED:** That the next meeting will be held on Thursday 2nd September 2021 in Egglecliffe Parish Hall commencing at 7pm.

There being no further business, the meeting closed at 8.45pm