



**MINUTES FROM A MEETING OF EGGLESCLIFFE & EAGLESCLIFFE COUNCIL
HELD ON THURSDAY 3RD JUNE, COMMENCING AT 7.00pm
IN EGGLESCLIFFE PARISH HALL**

CLLRS PRESENT: M Snaith - Chair
M Lawson - Vice Chair
M de Launay
B Edwards
J Fletcher
G Perrie
F Wray

IN ATTENDANCE: C Whitehead – Clerk to the Council

APOLOGIES: Apology for absence received from Cllrs A Lamond,
J Mason & M Rigg

DECLARATIONS: None

DISPENSATIONS: None required for this meeting.

74/21 MINUTES FROM 6TH MAY 2021 MEETING

RESOLVED: That the Minutes from 6th May 2021 meeting be taken as read and accepted as a true record.

75/21 MATTERS ARISING (FOR INFORMATION ONLY)

None

76/21 COUNCILLORS REPORT BACK

1. Cllr Lawson had attended a recent meeting of Yarm & Egglecliffe Parishes Community Partnership (YEPCP); he reported that the meeting had not been very well attended, the minutes would be circulated in due course.

77/21 REPORT BY THE CLERK INCLUDING CORRESPONDENCE

1. Refer Minute 64/21 1. Invitations to tender for the maintenance at QE2 Garden have gone out with a closing date of 4th June. Early Bird Gardening have been asked to fit in another one off tidy which will be done on Thursday 10th June. The Clerk will be on leave for two weeks starting 8th June so, with council approval will advise tenders that they will be notified after 21st June (Recreation committee will need to meet too look at the tenders and make a decision). Alternatively, and to speed up the process, the Recreation Committee might meet to make a decision and inform tenders of the decision, with another person appointed to minuted the meeting in the clerk's absence.

AGREED: The Recreation Committee will arrange to meet, as soon as possible and in the clerk's absence if necessary, to go through the tender responses.

2. Refer Minute 64/21 2. The police have responded to the traffic concerns on Urayl Nook Road to the effect that the speeding issue will receive attention and the council updated on the findings in due course. Cllr Stephan Houghton had responded that ward councillors have asked for the issue to be investigated and will see what conclusions are forthcoming before any action is potentially undertaken; the parish council would be kept informed. The clerk had informed the resident that had raised the concerns of the actions that are to be taken.

3. Refer Minute 64/21 3. It is noted that the new slide is now installed at St Margaret's play area; with the safety fencing still in place to allow the grass surface to establish. It is noted that the office of Matt Vickers MP had noted the new slide and enquired about the ground being flooded at the play area and any information on additional improvements. The clerk had responded that the recreation committee is looking at options to improve the surfacing under the swings.

4. Refer Minute 68/21 It is noted that to date there has been no response to the enquiry regarding the EPHA grant application.

5. Refer Minute 69/21 Receipt is noted of a message of thanks from the Chair of EARA, for the council's donation for planting.

6. It is noted that Cllr Rigg will be attending as chair of the Fairtrade Borough Partnership, the introductory meeting on 9th June for Stockton-on-Tees Great Big Green Week (SOTGBGW) event 18-26 September 2021, and will report back to council if required. Cllr Lawson would attend on behalf of the council.

7. It is noted that having approval from members by email, the clerk had sent a letter of support to Stockton Council for their imminent to bid to DEFRA for tree planting throughout the borough of Stockton-on-Tees. The guidance regarding the bid is that the chances of success will be enhanced by demonstrating the support of partner organisations and other authorities in the borough.

8. It is noted that the Local Government Boundary Commission for England has published proposals for new electoral arrangements for Stockton-on-Tees; a public consultation on the proposals will run from 11 May to 19 July 2021. Details of the proposals and consultation have been forwarded to cllrs by email.

AGREED: This council will take part in the consultation.

Cllrs were asked to review the documents to formulate responses at the 8th July meeting.

9. It is noted that the Allotment Management Committee has arranged inspections for Tuesday 8th June. The clerk will be on annual leave from that date for two weeks and will not be available for any administration associated with the inspections (I.E. Letters to defaulting tenants) until week commencing 20th June.

78/21 PLANNING APPLICATIONS

21/1337/FUL - 14 South View Eaglescliffe - Erection of a single storey rear extension.

21/1495/SEC -1 Egglecliffe Court Egglecliffe - Section 211 notice to fell 1no Cedar Tree (T1)

21/1485/VARY - Allens West Logistics Centre Durham Lane - Section 73 application to vary condition no.2 (Approved Plans) of planning approval 20/0279/REM to allow changes to plots 3, 4 6 & 7 and minor changes to house designs and allowances for the retaining walls as shown on the approved engineering design

21/1380/OUT - Tees Valley Lakes/Inspired Angling A67 From Urlay Nook Road To Airport Eaglescliffe TS16 0QD - Outline application with some matters reserved (appearance, landscaping, layout and scale) 1no dwelling house

21/1291/FUL - Sunnyside Hotel 580 - 582 Yarm Road Eaglescliffe - Erection of two storey extensions to north and south side and alterations to existing windows and doors to include juliet balconies to front.

21/1507/FUL - 79 Mayfield Crescent Eaglescliffe - Erection of a two storey side extension (demolition of existing garage).

RESOLVED: No comments to be made on the applications listed above.

21/1484/FUL - 2-4 Lichfield Avenue Eaglescliffe - Application for the demolition of existing dwellings and replacement with 4no. two storey dwelling house and associated external alterations.

It was agreed that more time was needed to look at this proposal; the consultation closing date is 23rd June 2021. The clerk is to ask for an extension until the next meeting.

RESOLVED: If no extension to the closing date is given then a decision is delegated to the clerk in consultation with the Chair & Vice Chair.

79/21 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEES

a) Minutes - Recreation Committee meeting 17th May

RESOLVED: That the minutes of the meeting are received and the recommendation be put into effect.

It was suggested that HMP Kirklevington Grange might be approached to make benched for The Green.

The clerk had sourced a quote of £20.95 to supply a trophy as recommended.

RESOLVED: The quote for the trophy is accepted.

80/21 ARRANGEMENTS TO COMMEMORATE CLLR G COLLING

RESOLVED: The council will look to have a memorial tree planted at Egglecliffe Memorial Garden. The clerk will arrange a meeting with SBC arborists to decide on species and location.

Cllr Fletcher as Chair of the Finance Committee was confident that there would be sufficient in the unbudgeted surplus funds (UBS) to pay for the tree. In the meantime, until the UBS is calculated then the tree can be paid for from the contingency fund.

81/21 CHRISTMAS LIGHTING

Locations for 'live' tree lights were suggested: Yarm Road opposite Reuben Manor, Durham Lane near Springfield Close and Durham Lane at Orchard shops. Cllrs M Lawson, M Rigg (if willing as she is absent from this meeting), M Snaith and F Wray were appointed to meet with SBC lighting engineers to look at the options and costs.

82/21 REVIEW AND AMEND AUTHORISED SIGNATORIES ON COUNCIL BANK ACCOUNTS

RESOLVED: a) That Cllr M Snaith is appointed as a signatory on the councils accounts with HSBC and Darlington Building Society accounts and b) that R Rowlinson and K Webster be removed from the authorised signatories on the council's accounts with HSBC and Darlington Building Society.

83/21 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2020/2021

a) To Receive and Note Completion of Agar Annual Internal Audit Report

RESOLVED: That the annual internal audit report is received and noted

The Chair commented that he had received a report from the internal auditor and all accounts and paper work were in excellent order.

b) To Approve Agar Section 1. Annual Governance Statement

RESOLVED: That the council acknowledges its responsibility for ensuring that there is a sound system of internal control including arrangements for preparation of the Accounting Statements. Section 1 has been duly completed and is approved for signature by the Chairman and the Clerk/RFO

c) To Approve Agar Section 2. Accounting Statements

RESOLVED: That Section 2. as completed and signed by the Clerk/RFO is received, noted and approved for signature by the Chairman

84/21 ARRANGE COMMITTEE MEETINGS /OTHER DATES

A Recreation Committee meeting is to be arranged by email.

85/21 ACCOUNTS/FINANCE

a) To approve schedule of payment and receipts

RESOLVED: That the schedule of payments and receipts below is approved arrangements can be made.

The following payments are approved:

Payee	Required for	Amount £	Payment method	Date paid /approved
Early Bird Gardening	QE2 Garden maintenance	70.00	BP	12/05/2021
D Allen	Allotment key deposit refund	5.00	BP	19/05/2021
EARA	Donation for planting	100.00	BP	24/05/2021
SBC	Play area inspections	2,695.20	BP	24/05/2021
Eon Energy	Church floodlights electricity. S137	17.39	BP	24/05/2021
P Joiner	Internal audit fee	50.00	BP	02/06/2021
Warrior Properties	Office rent	312.00	BP	02/06/2021
Staff	Salaries	1,635.02	BP	03/06/2021
BT	Telephone & internet services	96.60	DD	03/06/2021
HMRC	Tax & NIC	493.47	BP	07/06/2021

The following receipts are noted:

From	For	Amount £	Date
R Bashiri	Allotment bond & key deposit	85.00	06/05/21
D Ferens	Allotment bond & rent	93.00	21/05/21

86/21 ITEMS FOR INFORMATION

1. Cllrs M de Launay and F Wray commented on having seen litter picking group around Sunningdale shops and St Margaret's play area.
2. Cllr Edwards had heard rumours that the single storey building that had once been a tattoo parlour was to be tidied up and that the number of houses at the Allens West development was to be reduced. However, nothing had been seen on the planning pages of SBC's website about this.
3. Cllr Fletcher had received an email from a resident that some of the footpaths in the Sunningdale area are being measured up for resurfacing.
4. Cllr Fletcher advised that the 2022 late May bank holiday would be moved to early June making an extended bank holiday weekend for the Queen's Platinum Jubilee the first weekend in June.

87/21 CONFIRM DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting will be held on Thursday 8th July 2021 in Eggescliffe Parish Hall commencing at 7pm.

There being no further business, the meeting closed at 8.30pm