



**MINUTES FROM A MEETING OF EGGLESCLIFFE & EAGLESCLIFFE
COUNCIL HELD ON THURSDAY 23RD JANUARY 2020 AT ALL SAINTS CHURCH,
DUNNOTAR AVENUE, EAGLESCLIFFE, COMMENCING AT 7.00pm**

CLLRS PRESENT: J Clarke
G Colling
M Dawkin
B Edwards
J Fletcher
A Lamond
M Lawson
G Perrie
M Rigg
R Rowlinson
M Snaith
K Webster

IN ATTENDANCE: C Whitehead – Clerk to the Council

APOLOGIES: Apology for absence received from Cllr. M. Hicks.

DECLARATIONS: Cllr Dawkin declared a personal non-prejudicial interest in the Lingfield House planning application as the property faces his own.

DISPENSATIONS: None required for this meeting.

14/20 MINUTES FROM 9TH JANUARY 2020 MEETING

RESOLVED: That the Minutes from 9th January 2020 meeting be taken as read and accepted as a true record.

15/20 MATTERS ARISING (FOR INFORMATION ONLY)

None

16/20 COUNCILLORS REPORT BACK

1. Cllr Rowlinson mentioned that the Allotment Management Committee had met socially and the evening had been very enjoyable.

2. Cllr Fletcher tabled press articles: one relating to reported antagonism between landowners at Orchard Estate over development at the Egglecliffe Library site and the second concerning irritation over 'bus bunching' on the number 7 service and the lack of bus service to Kirklevington.

3. Refer Minute 12/20 4. Cllr Webster reported that work had started on the trees in Tittybottle Park and the team were doing an excellent job. The tree trunks would be left standing temporarily until a grab wagon is available to take them out. Then sometime after that the stumps will be ground out; following that the large sections and stumps will be removed completely. Neighbours of the park had been asking what was happening and suggesting species for replacement trees, including flowering cherry; this is to be an agenda item for discussion at the next meeting.

The Clerk is to write to the team to let them know that the council is very pleased with the work so far.

4. Cllr Colling reported that Eaglescliffe Medical Practice will be starting a menopause support group and trialling an email initial diagnosis service in February. It was suggested that these services might be publicised in the next parish council Newsletter.

5. **Refer Minute 11/20 c)** Cllr Snaith reported that on 14th January, he had checked and signed as verified the financial statements, including bank reconciliation, as at 31st December 2019 which had been found all correct and in order in accordance with the documents provided.

17/20 **REPORT BY THE CLERK INCLUDING CORRESPONDENCE**

1. **Refer Minute 12/20 2.** SBC enforcement team had advised that the matter of HGV's ignoring the weight restriction was a matter for the police. The Clerk had reported it to 101 to be advised that they would need dates, times and vehicle registration numbers where possible and ideally the incidents should be reported at the time they happen to enable any patrol cars in the area to follow up the report.

2. Membership of CPRE is due for renewal by 25th February 2020; the renewal notice includes an opportunity to increase the subscription/membership gift should the council so wish.

3. SBC have requested use for a polling station on 7th May 2020, of the meeting room used by this council. All Saints Church have offered use of another room for the council meeting or if we would prefer not to relocate then SBC's request can be refused.

AGREED: No objections to using a different room.

4. Came & Co have requested an update to certain details to provide a renewal quotation for insurance year ending 31st March 2021. The Clerk had advised of the details required and the quotation is expected approximately 4 weeks prior to the renewal date. With regard to the defibrillator and cabinet Came & Co have advised that all of their insurers provide a minimum sum insured of £5,000 for material damage or loss of defibrillators and cabinets (no maximum number, just replacement value, but this can be uplifted if required). The liability side would be provided also as soon as ownership and / or responsibility for the asset is taken.

5. CDALC is providing a free introductory CiCLA training session for anyone interested in taking the CILCA qualification. The session will be held on 14th February and registration is required before that date.

6. The next meeting of Cleveland Local Councils Association is at Egglecliffe Parish Hall, Wednesday 19th February 2020 between 2pm and 4pm. The Clerk had advised Cllr Rowlinson as this council's representative.

7. The members of EARA who had expressed an interest in taking part on the VE Day 75 commemorations have advised that they will not be available to play a major part in the programme of events but could do a PowerPoint presentation free of charge on the subject of 'VE Day - A Day to Remember' on the evening of Thursday 7th May if a venue is available. The Clerk had responded that she would inform them when a meeting of the group is arranged in case they find that they can attend.

8. SBC has prepared a draft decision on the removal of call boxes including the one at Swinburne Road /Station Road comments are required by 14th February.

AGREED: No comments on removal of the Swinburne Road/Station Road call box.

9. The Local Government Boundary Commission for England intends to carry out an electoral review of all local authorities that have not been reviewed in the last twelve years. This process includes Stockton-on-Tees Borough Council. The purpose of an electoral review is to consider the total number of Councillors elected to the council, the names, number and boundaries of the wards, and the number of Councillors to be elected to each ward. The Boundary Commission will be holding a series of Consultation sessions with; Leader/Managing Director, Group Leaders, Members and Parish Councils on Thursday 13 February, at Municipal Buildings, 6-7pm.

10. The council's email account had been hacked on the afternoon of 21st February resulting all contacts in the address book being sent a scam email purportedly from the Clerk asking them to buy vouchers. Cllr Snaith had spent several hours in the council office on 22nd February and rectified the issue. The password on the mail account has been changed and a full Norton Security scan has been run. The Clerk has sent an email to all contacts advising not to respond to the scam request and reported the breach to the ICO. It is noted that the operating system used by the council Windows 7, is out of Microsoft support as from 14th January 2020.

11. The Clerk thanked Cllr Perrie for his assistance with sorting through the documents in the parish council storeroom.

12. The following articles and magazines were tabled for interest: CPRE Newsletter

18/20 PLANNING APPLICATIONS

Ref. No: 19/2754/FUL - 23 Highfield Drive Eaglescliffe - Erection of two storey side extension to include canopy to front and alteration to roof of existing rear extension.

Ref. No: 20/0070/VARY - Tees Villa Aislaby Road Eaglescliffe - Section 73 application to vary condition 2 (approved plans) of planning approval 11/1064/FUL - Erection of garage extension to the side with dormer windows and roof lights above, loft conversion to include installation of 3 No. dormers to the front and roof lights to the rear and creation of access to include erection of fence gates and boundary wall (demolition of existing single garage)

RESOLVED: No comments to be made on the applications listed above

Ref. No: 20/0072/RET - Lingfield House Lingfield Drive Eaglescliffe -Retrospective application for replacement of existing garage door with window (garage conversion)

RESOLVED: That this council has no objections provided that sufficient in curtilage car parking spaces have been retained.

19/20 MINUTES & REPORTS FROM COMMITTEES AND WORKING GROUPS

a) Report - Defibrillator Working Group January 2020

RESOLVED: that the report is received and noted and the recommendation be put into effect.

20/20 CONSULTATION ON DRAFT SUPPLEMENTARY PLANNING DOCUMENT 1: HOUSING AND DRAFT SUPPLEMENTARY PLANNING DOCUMENT 2: HOUSEHOLDER EXTENSIONS AND ALTERATIONS AND LOCAL PLAN CONSULTATION DATABASE

RESOLVED: That the following comments are agreed:

Document 1. Housing

Para. 7.9 explains that where a calculation results in a partial unit being provided, the unit will be rounded up where the proportion is over 0.5 of a unit and rounded down where the it is less than 0.5 of a unit. However, it does not explain what will happen where the calculation result is exactly 0.5.

Document 2. Householder Extensions and Alterations

Section 2: Design Principles

The photographs in this section seem to be superfluous to requirements and potentially misleading as no captions are provided to make it clear whether they are good or bad examples or why.

RESOLVED: This council would like to continue to be contacted in respect of future consultations and gives permission for contact details to be retained in the Local Plan Consultation Database

21/20 COMMITTEE MEETINGS/DATES TO BE ARRANGED

RESOLVED: That the following meeting/s dates are agreed:

- a) Finance Committee – 10am, Tuesday 25th February in the council office
- b) Public Relations Committee – 11am, Thursday 27th February in the council office.
- c) Allotment Management Committee – 7.30pm Wednesday 25th March in the council office.

22/20 ACCOUNTS/ITEMS FOR PAYMENT

RESOLVED: That the schedule of payments below is approved:

Payee	Required for	Amount £	Payment method	Date paid /approved
All Saints Church	Meeting room hire to 31.03.2020	84.00	BP	16/01/2020
Wave	Allotment water supply	154.13	BP	23/01/2020

RESOLVED: That the following income is noted

From	For	Amount £	Date
HMRC	VAT quarter ended 31.12.2019	513.87	13/01/20
Allotment tenant	Bond	80.00	14/01/20

23/20 ITEMS FOR INFORMATION

None

24/20 CONFIRMATION OF DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting would be held on Thursday 6th February 2020 commencing at 7pm in All Saints Church

There being no further business the Chair declared the meeting closed at 8.10pm.