



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE
COUNCIL HELD ON THURSDAY 4TH JULY 2019 AT ALL SAINTS CHURCH,
DUNNOTAR AVENUE, EAGLESCLIFFE, COMMENCING AT 7.00pm**

CLLRS PRESENT: J Clarke
G Colling
J Fletcher
M Hicks
A Lamond
G Perrie
M Rigg
R Rowlinson
M Snaith
K Webster

IN ATTENDANCE: C Whitehead – Clerk to the Council

APOLOGIES: None

DECLARATIONS: None.

DISPENSATIONS: None required for this meeting.

91/19 MINUTES FROM 6TH JUNE 2019 MEETING

RESOLVED: That the Minutes from 6th June 2019 meeting be taken as read and accepted as a true record.

92/19 MATTERS ARISING (FOR INFORMATION ONLY)

1. Refer Minute 81/19 2. Cllr Fletcher reported that EPHA are satisfied that precautions have been sufficient to alleviate the issues at Egglecliffe Parish Hall and the hall is being used again.

2. Refer Minute 89/19 2. The Clerk was given further information on the safety issue at Yarm Road/Sunningdale Drive and would contact SBC road safety team.

93/19 COUNCILLORS REPORT BACK

1. Cllr Clarke had attended a meeting of ECA the previous evening; he reported that recent events had gone well and the group has plans to raise money for a disabled entrance at the front of the building. The group is looking for volunteers to help at the summer fete on 3rd August.

2. Cllr Hicks had attended the 12th June ATS meeting, problem locations were discussed: investigations and studies will take place to see whether the highways department will take action. The Clerk would forward the information from the meeting to members.

3. Cllr Rowlinson had attended various meetings and events and reported as follows: SBC's Armed Forces Day flag raising event had gone well; the Lord Lieutenant of Durham had said at the event that cyber war fare is now a big issue along with fake news. Cllr Rowlinson had raised this councils Armed Forces Day flag for the week. Cllr Webster had accompanied him to the 25th June meeting of CLCA where the main issue had been housing expansion. He had met the new airport management at the 26th June DTVACC meeting; things are progressing and the airport is to be renamed.

94/19 REPORT BY THE CLERK INCLUDING CORRESPONDENCE

1. **Refer Minute 82/19** 1. SBC's play area inspector had not been happy with the height of the grass carpet edging at Kingsmead play area and his concerns had been forwarded to Kompan. The response from Kompan's contract manager was that their RoSPA inspector would rate it a low risk which is acceptable but thought that there is a slight incremental potential for trip with the surface differentials. The play area inspector was of the opinion that the layout had not been well thought out and he still had concerns about the potential risk. The Clerk had contacted Kompan again, reiterating the concerns and pointing out the proximity of the picnic bench to the potential trip hazard. The Clerk had also intimated that the council might be reluctant to settle the invoice in full until this issue was resolved.

Kompan's Area manager had responded on 3rd July advising that he had checked with their playground inspector who found that "the installation meets with EN1176 requirement: the level change is classed as an acceptable transition of levels and the risk is classed as low in the same way as a step or a change in level on a climbing frame is or the curb of a pavement would be. In summary the installation meets with the standards and therefore does not deem to be more than a low risk." It is noted that the latest inspection by SBC, carried out on 25th June, had commented that ".... they (Kompan) have created a hazard in that the edges are 20mm plus along the edge which could result in a fall onto the bench"

RESOLVED: The Clerk is to ask SBC's play area inspector to liaise with Kompan to address the problem to his satisfaction and this council will withhold 10% of the invoice for the carpet until the matter is resolved

3. **Refer Minute 89/19** 1. Cllr S Houghton had called the Clerk to advise that he would pursue the idea to have a bollard installed at the corner of Victoria Road/Albert Road to protect the *Tittybottle Park* boundary wall. However, the possibility of signage was not well received owing to the cost implications. Cllr Houghton's proposal to pursue the idea of a bollard was well received, however, members felt that this would not stop heavy vehicles intending to turn out of Albert Road into Victoria Road to access back onto Yarm Road.

AGREED: The Clerk is to ask Cllr Houghton to liaise with Cllr Wester to work with properties at the Station Road end of Albert Road to look into the possibility of putting up signs warning of the difficulty exiting at the other end.

4. **Refer Minute 73/19** The Clerk advised that following the resignation of Cllrs J & M Milburn, the cheque signatory situation would need to be revisited. Cllrs agreed that this could wait until after the recess when the vacant seats on the council are filled. The same applied to the vacancies on the Allotment Management Committee, Complaints Committee, Finance Committee and Public Relations Committee.

5. A copy of the Charity of William Hall's accounts and annual report for the year ending 31st December 2018 was tabled for information. The trustees appointed by the Council, Cllrs J Fletcher and M Rigg are open to suggestions as to how the funds can be applied.

6. Members of the Neighbourhood Plan group had met with SBC officers on 27th June for an informal discussion on the Neighbourhood Plan progress. Members of the working party will be looking at various policies and assessments etc., aiming to work out a timeline for production of these so that SBC can timetable in periods for further discussion/consultation. Cllr Rigg would set up a poll with members of the group to arrange a meeting.

7. Members of the summer fete group had met on the 26th June to finalise plans for the 14th July. Members of the Council were asked to help on the day where and when they could (any time between 10.30am and 5.30pm) to assist with erecting gazebos, setting out tables and chairs; manning the various E&EC stalls and marshalling the road closure points. It is noted that the Indian food stall had been withdrawn and arrangements are underway to find a replacement food supplier. It is a bit late to find a suitable replacement but other foods stall holders have been alerted in the hope that they will bring to bring some more savoury foods.

8. Refer Minute 39/19 5. The Clerk to Yarm Town Council had forwarded an email from SBC relating to cemetery space in the Borough. The email advised that based on a recent review of the cemetery provision it has been demonstrated that across the Borough as a whole there is sufficient burial space to meet demand for the foreseeable future (up to approximately 2049). SBC will therefore not seek to identify land for any new cemeteries in near future, but will continue to review provision going forward. Although SBC does not intend to increase cemetery provision at the present time, they will work with others who wish to identify suitable land for this purpose and would be happy to meet to discuss the issue. The email had also been forwarded to other PC's and Paul Williams MP, advising that there is limited space in Yarm Cemetery and, whilst Yarm's Town Council will always look at "out of parish" requests sympathetically, it would be unsatisfactory to allow the current situation to remain un-addressed by the Borough Council.

AGREED: The Clerk is to advise Yarm Town Council that although this council does sympathise with their situation, it has not taken the power to be the parish cemetery authority and cannot dictate to its residents as to where they would like to be buried.

9. Receipt is noted on an invitation to SBC Mayor's Sunday Service on 21st July.

10 The following articles and magazines were tabled for interest: Clerks & Councils Direct; Clerks and Councils Direct; Local Councils Update.

95/19 PLANNING APPLICATIONS

19/1105/PDE -1 Burdon View Eaglescliffe - Prior notification for the erection of a single storey extension to the rear (length 5.3m, height to eaves 2.45m and overall height 3.6m)

19/1284/REV - 5 Newsam Road Eaglescliffe - Revised application for the erection of single storey extension to side (demolition of existing garage)

19/1282/FUL - 22 Marion Avenue Eaglescliffe Erection of a detached garage to rear. (Demolition of existing detached garage)

19/1281/X - 27 Coatham Vale Eaglescliffe - Application to crown thin by 10%, crown lift to 5m, reduce overhanging branches and remove deadwood from 1 no. Oak tree.

19/1251/FUL - 22 Birchfield Drive Eaglescliffe Erection of porch to front. Alterations to driveway and access.

19/1289/VARY - The Outlook Church Road Egglescliffe - Section 73 application to vary condition 2 (approved plans) of planning approval 18/1440/FUL - Application for the erection of 1 dwelling house



19/1367/X - 1 Trevino Court Eaglescliffe - Application to fell 1 no. Rowan (T1) and uniformed crown lifting of: 2 Purple Cherry trees (T1, T27), 3 Whitebeam (T2, T6, T21), 2 Cedar (T3, T14), 6 Norway Maple (T4, T5, T11, T12, T15, T16) 1 Sycamore (T7), 8 Rowan (T8, T9, T10, T17, T22, T24, T26, T28), 3 Maple (T13, T18, T25), 3 Lime (T19, T20, T23) to no more than 2 metres.

RESOLVED: No comments to be made on the applications listed above.

19/1335/FPD - 11 Carriage Walk Eagles Cliffe - Application for garage conversion into habitable room.

RESOLVED: That E&EC has no objections to this application provided that sufficient in-curtilage car parking spaces are retained.

96/19 ARRANGEMENTS TO FILL VACANT SEATS ON COUNCIL

It is noted that a Notice of 3 Casual Vacancies is displayed on this council's website and notice board from Monday 1 July; also, at Stockton Central Library and on Stockton Council's web site. SBC electoral team will contact the Clerk after 12 noon on 19th July 2019 to advise whether a request for an election has been received. If no request for election within stated time, the Council is then free to co-opt replacement Cllrs directly on to the council.

RESOLVED: That if there is no call for an election within the allotted time, then the Clerk is authorised to put in place procedures to co-opt replacement councillors in to the council in time for this being an agenda item for the 5th September meeting

97/19 WORKING PARTY FOR NEW WEBSITE

RESOLVED: That Cllrs J Clarke, M Rigg and M Snaith will work with the Clerk during the summer recess to devise a new website for the council.

98/19 DURHAM LANE RECREATION GROUND

Information relating to the latest proposals from the developer had been circulated with the papers for this meeting.

RESOLVED: That this council does not agree to the proposal without provision of a fence on its land to separate the public area from Leven Junior AFC playing fields and will not accept a commuted lump sum for, or responsibility for maintenance of the of the public area or the fence.

RESOLVED: That the Recess Committee, to be appointed later at this meeting, is delegated to continue negotiations with the developers and take any decisions required to progress the matter.

99/19 DELEGATED POWERS FOR SUMMER RECESS

RESOLVED: That plenary powers for the duration of the summer recess are delegated to the Recess Committee, consisting if Cllrs M Rigg (Chair), R Rowlinson (Vice-Chair), J Fletcher and A Lamond.

100/19 ANNUAL PARISH INSPECTION

The routes plan for the inspection was revised and is to be emailed to Cllrs along with the electronic report sheet.

101/19 COMMITTEE MEETINGS/DATES TO BE ARRANGED

None at this time

102/19 ACCOUNTS/ITEMS FOR PAYMENT

a) Income & Items for Payment

RESOLVED: That the following income is noted.

From	For	Amount £	Date
HSBC	Account interest	35.21	07/06/19

RESOLVED: That the schedule of payments below is approved:

Payee	Required for	Amount £	Payment method	Date paid /approved
Npower	S137, church floodlights electricity	59.12	BP	24/06/19
C Whitehead	Reimbursement, fete equipment	140.97	BP	26/06/19
Cleveland Wholesale	Fete supplies	30.91	BP	26/06/19
Warrior Properties	Office rent	312.00	BP	28/06/19
Go Green Gardens	QE2 Garden maintenance	156.00	BP	01/07/19
Grenke Leasing	Photocopier lease	454.75	DD	03/07/19
CDALC	New Cllr training	27.00	BP	03/07/19
British Telecom	Telephone services	76.33	DD	04/07/19
Staff	Salary + 3 months exp, (£87.57)	1,679.33	BP	04/07/19

b) Quarterly Financial Statements as at 30th June 2019

RESOLVED: That the following financial statements for the quarter ended 30th June 2019 are received and noted: listed payments and receipts with bank reconciliation; petty cash reconciliation; budget comparison; movements of reserves and reserved fund balances

c) To appoint a member, other than the chairman or a cheque signatory, to verify bank reconciliation as at 30th June 2019

RESOLVED: That Cllr Clarke is appointed to verify the bank reconciliation for the quarter ended 30th June 2019 and report his findings at the next meeting.

103/19 ITEMS FOR INFORMATION

1. Arrangements to commemorate Cllr G Turner is to be an agenda item for the 5th September meeting.

2. Cllr Clarke would not be available to attend the October meeting of ECA; he would email details to the Clerk to find a replacement.

104/19 CONFIRMATION OF DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting would be held on Thursday 5th September 2019 commencing at 7pm in All Saints Church

There being no further business the Chair declared the meeting closed at 9.10pm