



**EGGLESCLIFFE & EAGLESCLIFFE COUNCIL
MINUTES FROM A MEETING OF THE PUBLIC RELATIONS COMMITTEE
HELD ON MONDAY 11TH FEBRUARY 2019 AT 10.30AM IN THE COUNCIL OFFICE**

PRESENT: Cllr J Fletcher
Cllr A Lamond
Cllr J Milburn
Cllr M Rigg
C. Whitehead Clerk to the Council

APOLOGIES: Apologies for absence received from Cllr G Turner

MINUTE:

01/19 APOLOGIES FOR ABSENCE

Apologies for absence received from Cllr G Turner

02/19 MINUTES OF 27TH SEPTEMBER 2018 MEETING

Approved and signed

03/19 CONTENT OF APRIL 2019 NEWSLETTER

Having discussed potential content, the following articles are proposed:

- | | | |
|----|--|----------------------|
| a) | Annual Parish Meeting details | Clerk |
| b) | Precept 2019/20 | Cllr Fletcher |
| c) | Community Awards (winners names subject to their permission) | Clerk |
| d) | Neighbourhood Plan update. | Cllr Rigg |
| e) | Summer Fete | Cllr Lamond |
| f) | Defibrillator update | Cllr Rigg |
| g) | Council meetings, change in venue and frequency | Cllr Lamond |
| h) | Play areas, including Kingsmead plans | Cllr Rigg |
| i) | Eaglescliffe train station update | Cllr J Milburn |
| j) | Planning, including SBC Local Plan, library site, cycle paths, Yarm School and Uray Nook Industrial site | Cllr Fletcher |
| k) | Community Centre and Egglecliffe Parish Hall forthcoming events. | Clerk & Cllr Milburn |

- l) Remembrance Sunday, update on events
(with photo subject to space available) Cllr Rigg
- m) Update back page – Cllr details, meeting dates etc. Clerk
- n) Update on allotment waiting lists
(subject to space available) Clerk

RECOMMENDED: That the articles listed above are approved.

04/19 PRINTING AND DISTRIBUTION

RECOMMENDED: That the Newsletter, double sided A3 (pink paper) folded to A4, is printed at the council office and distribution to be week commencing 8th April and complete by 12th April. It was agreed that articles would be submitted to the Clerk by 5th March to prepare a draft Newsletter for approval by Council at the 7th March meeting.

05/19 OTHER PR BUSINESS

The new website is to be attended to during the summer recess.

There being no further business the meeting closed at 11.10am.

Presented to Council date 7th March 2019

Signed
Committee Chairman

Date