



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE
COUNCIL HELD ON THURSDAY 10TH JANUARY 2019 AT ALL SAINTS CHURCH,
DUNNOTAR AVENUE, EAGLESCLIFFE, COMMENCING AT 7.00pm**

CLLRS PRESENT: M Rigg - Chairman
R Rowlinson - Vice-Chairman
J Clarke
G Colling
J Fletcher
A Lamond
J Milburn
M Milburn
G Perrie
R Reynolds
M Snaith
F Wray - Until 8.50pm

IN ATTENDANCE: C Whitehead – Clerk to the Council

APOLOGIES: Apologies for absence received from Cllr. G Turner

DECLARATIONS: None

DISPENSATIONS: None required for this meeting.

01/19 MINUTES FROM 6TH DECEMBER 2018 MEETINGS

RESOLVED: That the Minutes from 6th December meeting at 7pm be taken as read and accepted as a true record.

RESOLVED: That the Minutes from 6th December meeting at 8.30pm be taken as read and accepted as a true record.

02/19 MATTERS ARISING (FOR INFORMATION ONLY)

None

03/19 COUNCILLORS REPORT BACK

1. Cllr Clarke had attended a meeting of ECA on 12th January. He reported that the groups meetings would now revert to Tuesday or Wednesday evenings rather than Saturdays; the Christmas events had all gone well; the groups 50th Anniversary is this year and a list of forthcoming events had been sent out. It is noted that the AGM is to take place on 10th April followed by a meeting of the Management Committee.

2. Cllr Fletcher reported on items specific to this parish from a Western ATS Update: a) Road safety concerns crossing Durham Lane near Greenfield Drive - no action proposed. Numbers crossing (10) do not meet criteria for school crossing patrol or controlled crossing. b) Muirfield Road parking issues associated with medical centre - extension of 'H' marking to be actioned in 2018/19. c) Uray Nook


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Road/Yarm Road junction - capacity issue of left turning vehicles being delayed by vehicles queuing to get into Yarm. Difficulty exiting South View onto Uray Nook Road. Widening at Cleveland Bay investigated previously; only provides space for additional 1-2 vehicles at an estimated £20k cost. Signalisation of Southview would have a negative impact due to rat-run movement from Yarm Road. Reversal of one-way investigated but would require four-way signalisation of Yarm Road/Southview/Butts Lane, along with signalisation of Uray Nook Road northbound (currently free flowing). Negative impacts outweigh any benefit for drivers wishing to head north on Yarm Road from Uray Nook Road. c) Nuisance parking/highway and pedestrian safety on Butts Lane in vicinity of the Parish hall - 'Keep Clear' markings to be implemented.

Item c) was debated for some time: Cllrs felt that a lot of the problems arose from drivers on Uray Nook Road and Yarm Road not complying correctly with the yellow box markings; the Clerk is to enquire about the feasibility of introducing camera enforcement of the yellow box markings.

3. Cllr Rowlinson had attended a meeting of DTVACC: there had been some discussion about the reported takeover of the airport but details would not be disclosed until after 25th January. GNAAS had signed an operating agreement with the airport, valid until 1st July 2019. There had also been some discussion about drone exclusion zones and air sovereignty after Brexit.

4. Cllr Rigg had attended a meeting of EARA: the group is working on planting arrangements for the parish hall, war memorial, village green etc. and there had been enquiries about what is happening at the rear of the apartments at the bottom of Stoney Bank – it was thought that a digger seen there could be a sign that work is about to start on the proposed car park. The Clerk is to make enquiries with SBC.

04/19 REPORT BY THE CLERK INCLUDING CORRESPONDENCE

1. Refer Minute 217/18 3. Having considered the options for alternative surfacing for the picnic table area at Kingsmead play area, the Recreation Committee had opted for Notts Sport carpet (a hardwearing surface similar to artificial turf) with an 8 year guarantee at an additional cost of £3313. This is over the budgeted amount for the project but the committee agreed it not unreasonable to use funds from their 2019/20 budget.

2. Refer Minute 217/18 4. As authorised at the last meeting, the Clerk had taken out a sim only deal with ID Mobile for the mobile phone for office use at a cost of £3.99 per month starting in December 2018. The deal is for 500 minutes and unlimited texts.

3. The Clerk had contacted Egglecliffe Community Centre to check availability for the Annual Parish Meeting: the hall is booked on all Thursday evenings until 8pm. The Council would therefore need to consider a different venue or holding the meeting on a day other than Thursday. The Clerk would make enquiries at Egglecliffe Village and Parish Halls and Egglecliffe School.

4. Cllr Fletcher and the Clerk had met the previous day with a representative from Came & Co. to review E&EC's insurance requirements. Came & Co is an insurance broker recommended by SLCC and will provide quotes from three insurers for consideration by the council. There were several issues that came to light during the review, including: a) The importance of having tree inspections; particularly for trees located on council land next to highways. A recent NALC communication had

highlighted a case where a judge found that a local council should have inspected a large, mature lime tree next to a main road at least every two years, rather than every three years as had been its practice. The judge found that the tree, which fell after a storm and seriously injured a bus driver, had been in a high-risk zone and presented a significant potential hazard was consistent with an expert opinion and Forestry Commission guidance. b) The allotment inspection routine should include a visual check on footpaths, roads and trees at the sites. c) None of the insurers to which Came & Co have access provide engineering inspections for play equipment. d) The list of insured items in the policy schedule needs to be updated to reflect current replacement value including installation costs where applicable. e) A visual inspection of play areas should be undertaken on a weekly basis. The Clerk would action these issues and report back to council.

5. Receipt is noted of an email from CLCA inviting member councils to each put forward one nomination (plus an accompanying guest) for an invitation to attend a Buckingham Palace Garden Party on 25th May 2019.

AGREED: The Clerk would circulate the email and Cllrs would give some thought to nominating a member of this council.

6. The following magazines were tables for interest: January 2019 issues of Local Councils Direct and The Clerk.

05/19 PLANNING APPLICATIONS

None at this time

06/19 PRECEPT 2019/20

Papers had been distributed with the agenda including an updated copy of the spreadsheet showing expenditure already approved for the year ending 31st March 2020. It was agreed to increase the open space maintenance budget by £1000 to allow for any costs involved with tree inspections and subsequent work (Refer Minute 04/19 4a) above).

RESOLVED: That the following items be approved in addition to the items shown on the spreadsheet distributed to Cllrs:

	£
Chairman's Allowance	150
Grant Aid (S137)	1,200
Open Space Maintenance	<u>1,000</u>
	2,350
Total from spreadsheet	67,026+
Less surplus identified	<u>7,453-</u>
Total required	61,923
SBC funding	<u>5,446 -</u>
Precept 2018/19	56,477

It is noted that the indicative tax base for 2019/20 is 3158.15 and the indicative provisional funding allocation is £5,446.

RESOLVED: Subject to confirmation of these figures the precept will be **£56,477**

07/19 2019 PROVISIONAL MEETING DATES

A list of provisional meeting dates had been circulated with the papers for this meeting. An error in the date for the December 2019 meeting is to be corrected to 5th; following discussion it was agreed to move the date of the Annual Council Meeting to 16th May.

RESOLVED: That the list of provisional meeting dates to December 2019 is approved, subject to the amendments above.

08/19 1ST EGGLESCLIFFE RAINBOWS, GRANT ASSISTANCE APPLICATION

RESOLVED: That a grant of £200 be provided to 1st Egglecliffe Rainbows under Section 137 of the LGA 1972

09/19 COMMITTEE MEETINGS/DATES TO BE ARRANGED

RESOLVED: That the following meeting/dates are agreed:

- a) Annual Meeting of the Parish Assembly – 7.30pm, Thursday 25th April, subject to a venue being found for this date.
- b) Standing Order Working Group – 5.30pm, Tuesday 5th February in the council office
- c) Neighbourhood Plan Working Group – to be arranged by email.
- d) Finance Committee – 5.30pm, Thursday 31st January in the council office.

10/19 ACCOUNTS/ITEMS FOR PAYMENT**a) Income/Items for payment**

RESOLVED: That the schedule of payments below is approved:

Payee	Required for	Amount £	Payment method	Date paid /approved
All Saints Church	Meeting room hire	30.00	BP	10/12/18
K Gill	Part refund, allotment bond	30.00	BP	19/12/18
CDALC	Finance training J & M Milburn	54.00	BP	19/12/18
NPower	S137 St John's floodlighting elec.	48.11	BP	19/12/18
Warrior Properties	Office rent	312.00	BP	31/12/18
NPower	S137 St John's floodlighting elec.	64.42	BP	03/01/19
Staff	Salary + expenses (£97.14)	1,650.82	BP	03/01/19
CDALC	Appraisal train'g, Cllrs Clarke & Rig	54.00	BP	03/01/19
British Telecom	Telephone & internet services	75.81	DD	03/01/19
Grenke Leasing	Photocopier lease	454.75	DD	04/01/19
HMRC	Tax & NIC	477.81	BP	07/01/19

RESOLVED: That the following income is noted.

From	For	Amount £	Date
HSBC	Account interest	23.48	07/12/18
Allotment tenant	Bond & key deposit	85.00	07/01/19
Allotment tenant	Bond & key deposit	85.00	10/01/19

b) Quarterly Financial Statements as at 31st December 2018

RESOLVED: That the following financial statements for the quarter ended 31st December 2018 are received and noted: listed payments and receipts with bank reconciliation; petty cash reconciliation; budget comparison; movements of reserves and reserved fund balances

c) To appoint a member, other than the chairman or a cheque signatory, to verify bank reconciliation at 31st December 2018.

RESOLVED: That Cllr Clarke is appointed to verify the bank reconciliation for the quarter ended 31st December 2018 and report his findings at the next meeting.

11/19 ITEMS FOR INFORMATION

1. Cllr Clarke advised that ECA were experiencing difficulty getting notices of their choral events displayed in local schools; it was recommended that the group should try approaching the schools through parents of pupils in the choirs.

2. Cllr Fletcher advised that he is working on a date for a PTUF meeting.

3. A resident had approached Cllr Rigg to see if anything could be done about loud/modified sports cars causing disturbance around Amberley Way. Cllr J Milburn advised that this was also an issue in the Tesco car park. The Clerk was asked to

report the issue to Neighbourhood Enforcement.

12/19 CONFIRMATION OF DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting would be held on Thursday 24th January 2019 commencing at 7pm in All Saints Church

There being no further business the Chairman declared the meeting closed at 9pm

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