



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE
COUNCIL HELD ON THURSDAY 25TH JANUARY 2018
AT THE OLD OFFICES, URALY NOOK ROAD, EGGLESCLIFFE,
COMMENCING AT 7.00pm**

CLLRS PRESENT: J Fletcher - Chairman
M Milburn – Vice Chairman
J Clarke
G Colling
A Lamond
J Milburn
G Perrie
M Rigg
R Rowlinson
~~M Snaith~~ R. REYNOLDS JAF
G Turner
F Wray

APOLOGIES: Apologies for absence received from Cllr. M Snaith

DECLARATIONS: None

DISPENSATIONS: None required for this meeting.

11/18 MINUTES FROM 11TH JANUARY 2018 MEETING

RESOLVED: That the Minutes from 11th January be taken as read and accepted as a true record

12/18 MATTERS ARISING (FOR INFORMATION ONLY)

1. Refer Minute 03/18 3. It is noted that the train service in the Eaglescliffe direction at Durham Tees Valley Airport has already ceased and there is only one train per week on the Hartlepool to Darlington route.

2. Refer Minute 03/18 4. There had been no further news from the resident who had intended to come to the 11th January meeting to discuss the issue of ownership of the land between the rear of Grisedale Crescent and the village allotment site. E&EC would keep an ear to the ground to see if the reported owner made progress with registering the land.

13/18 COUNCILLORS REPORT BACK

1. Refer Minute 08/18 c) Cllr Clarke reported that reported that on 17th January he had signed as verified the financial statements, including bank reconciliation, as at 31st December 2018 which had been found all correct and in order in accordance with the documents provided.

2. Cllr Rowlinson reported on an issue regarding refund of an allotment bond that had been unresolved by council members of the Allotment Management Committee: a tenant had been issued with a notice to vacate their allotment following unsatisfactory inspections; the Committee had been sending correspondence to the tenant since November 2017 regarding the condition of the allotment but had no response until a message on 22nd January advising of health problems and appealing for refund of the bond. During the ensuing discussion it was noted that the tenant had taken the plot rent free for one year in mitigation of some weed cover on the plot; there was no precedent to follow for the situation; the Committee had considered refunding half of the bond. Cllrs advised that the Committee should check the legal position on this.

RESOLVED: That the report is noted and the matter is deferred to the full Allotment Management Committee for a decision informed by comments from Cllrs, the legal position and any precedent. The Committee is to report the outcome to council in due course.

14/18 REPORT BY THE CLERK INCLUDING CORRESPONDENCE

1. **Refer Minute 04/18 3.** There had been further problems with the noticeboard for the village allotment site; SBC had advised that no stand posts had arrived with the board. The Clerk has checked the supplier's website which states that the board comes with posts; SBC are checking the order.

2. **Refer Minute 04/18 4.** E&EC's insurers, Zurich, had sent by email a video which suggests that the child caught their finger within the gap on the hinged side which closes on the gate being opened. They had also asked for further information which is not clear from the RoSPA report dated January 2017; the Clerk had asked for the details from SBC. Also, as there had been no response to the query to HMP Kirklevington Grange regarding the design of the gates, the Clerk had enquired with SBC as to whether they had any documents. Further to the enquiries with SBC the Clerk had received an email from a claims adjuster at Gallagher Bassett advising that they are instructed by Stockton Council in relation to the same and going forward queries should be directed to them; they would come back with a response in due course. The Clerk reported that the latest inspection report from Zurich for Leven Close play area had noted that one entrance gate is missing and should be replaced.

AGREED: The Clerk is to inform Zurich of the email from Gallagher Bassett; E&EC's comments that the RoSPA advice on the gate closing mechanism is irrelevant in the light of the video showing how the accident appears to have happened; the council has not had any other RoSPA recommendations with regard to the gate. With regard to the latest Zurich inspection, the Clerk is also to advise Zurich that the gate was removed by SBC following an accident and query whether E&EC is obliged to have the gate put back as it was.

3. **Refer Minute 04/18 6.** The secretary of ECC had advised that the group had made no plans at the 16th January meeting for WW1 Centenary events. The community centre is booked for events for the week leading up to and including Armistice Day 2019. Cllr Rigg advised that she had contact Durham Lane School who have no plans other than to make a point of marking the occasion. It is noted that there is to be a meeting of EPHA on 30th January, Cllr Turner was asked to raise the matter as E&EC's representative.

4. **Refer Minute 014/18 9.** Following the Allotment Management Committees acceptance of a quote of £258.64 from SBC to repair the perimeter fence at the village allotment site; the Clerk had instructed SBC to go ahead with the work.

5. Refer Minute 06/18 SBC have confirmed that the tax base for the parish is ^{JM=}£3040.44 and the funding allocation is £5446.

15/18 PLANNING APPLICATIONS

18/0072/FPD - 8 Grassholme Way, Eaglescliffe - Part garage conversion into store.
17/3054/FPD - 18 Grassholme Way, Eaglescliffe - Garage conversion into habitable room.

RESOLVED: No comments to be made on the applications listed above.

17/2942/FUL - Yarm School - A further chance to comment on the proposal for the erection of a footbridge (for school use only) across the River Tees and the formation of grass playing pitches with associated access

It is noted that Cllrs J Fletcher and J & M Milburn had attended EARA's 16th January public consultation evening on this planning application and an update on the event had been circulated by email.

RESOLVED: Further comments will be submitted as follows:

The parish council is concerned that visitors to the proposed playing fields and the Eggescliffe end of the proposed bridge, might park in Butts Lane and Eggescliffe village and walk to the pitches via the access alongside Village Farm, in order to avoid traffic going into and the problem of parking in Yarm. Stockton Council's engineers have recognised that there is already a problem of parking on Butts lane, by progressing a proposed order for double yellow lines. In the village itself, the majority of householders have no in-curtilage parking, so there is always parking on the narrow roads round and across the village green. It is known that the land is liable to flooding and as such the parish council questions whether it is suitable for pitches that would be relied upon to provide playing facilities in winter.

16/18 GDPR & DPO CURRENT POSITION

It is noted that to date there had been no further progress on appointing a DPO. As previously noted, a group of Clerks is looking to set up a meeting with Veritau in February to discuss their approach to and potential costs for DPO services. Clerks are not yet fully aware of the demands the GDPR will make on parish councils for DPO monitoring services. BTC have allocated £5000 towards either buying in services or employing a DPO and a group of local councils collectively paying for the role. It seems that many Clerks in Cleveland/Stockton are all very much in the same mindset and have recommended £5k to their councils for the services of a DPO.

AGREED: The Clerk will attend the meeting and report back to Council; check with SLCC whether they have information on any parish councils that have found DPO service providers.

17/18 COMMITTEE MEETINGS/DATES TO BE ARRANGED

It was agreed that a Neighbourhood Plan working party meeting is not arranged at this time; progress on the plan will be an agenda item for the next council meeting

18/18 ACCOUNTS/ITEMS FOR PAYMENT

RESOLVED: That the schedule of payments below is approved:

Payee	Required for	Amount £	Payment method	Date paid /approved
SBC	CCTV & camera maintenance	5,166.00	BP	16/01/18
NWG	Water supply, allotments	22.97	BP	23/01/18

RESOLVED: That the following income is noted.

From	For	Amount £	Date
E Alderton	Printing charges	2.10	16/01/18

19/18 ITEMS FOR INFORMATION

1. Cllrs were asked to consider bringing their own cups for coffee breaks at meetings in order to save on plastic waste.

2. Cllr Colling had heard that there may be a planning application to build homes at the former Witham House site in Preston on Tees parish.

3. Cllr Fletcher reported that revised routes on bus services ^{JAF}~~7A~~,17 and X17 in both directions, will see buses stopping at Valley Gardens and Hunters Rest to take in new housing developments in the area; there would also be timetable changes.

20/18 CONFIRMATION OF DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting would be held on Thursday 8th February 2018 commencing at 7.00pm.

There being no further business the Chairman declared the meeting closed at 8.50pm