



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE
COUNCIL HELD ON THURSDAY 11TH JANUARY 2018
AT EGGLESCLIFFE SCHOOL, COMMENCING AT 7.00pm**

CLLRS PRESENT: J Fletcher - Chairman
M Milburn – Vice Chairman
J Clarke
A Lamond
J Milburn
G Perrie
M Rigg
R Rowlinson
M Snaith
F Wray

APOLOGIES: Apologies for absence received from Cllrs G Colling, R Reynolds & G Turner

DECLARATIONS: None

DISPENSATIONS: None required for this meeting.

01/18 MINUTES FROM 7TH DECEMBER 2017 MEETING

RESOLVED: That the Minutes from 7th December be taken as read and accepted as a true record

02/18 MATTERS ARISING (FOR INFORMATION ONLY)

Refer Minute 211/17 5. It is noted that the Christmas lighting displays in the parish had all been switched on and working over the Christmas period and looked very effective, particularly those in the tree at South View.

03/18 COUNCILLORS REPORT BACK

1. Cllr Clarke had attended the recent ECA meeting; he reported that there will be a defibrillator training session at the Community Centre on Wednesday 28th February; the group will be celebrating its 50th Anniversary in 2019 and a full list of forthcoming events would be forwarded to E&EC.

2. Cllr Rigg reminded members of EARA's public consultation evening on Yarm School's planning application; 16th January in EPH.

3. Cllr Rowlinson reported that things seem to be looking up at DTVA with the introduction of charter flights to various European destinations during the summer and deals on package flights to intercontinental destination with KLM. At the DTVACC meeting it had also been mentioned that the railway footbridge at the airport is to be removed and the management are not happy that the airport has not been included in the Tees Valley Transport Strategy.

4. Cllr Rowlinson mentioned that members of the Allotment Management Committee would be carrying out an inspection of four plots at Eliff's Mill allotment site on Monday 15th January. He had been speaking to a resident of Grisedale Crescent who had expressed his intention to come to this Council meeting to discuss the lane at the rear of his property and alongside the village allotment site.

5. On behalf of E&EC, Cllr Fletcher had sent a letter of condolences to Cllr Colling on the loss of his wife.

04/18 REPORT BY THE CLERK INCLUDING CORRESPONDENCE

1. Refer Minute 209/17 2. It is noted that the Clerk had found the Vice Chairman's badge in the office

2. Refer Minutes 209/17 3. & 219/17. It is noted that comments were submitted during the Christmas recess on the planning applications for the former Eaglescliffe Library site and Yarm School bridge; copies of the comments were tabled for information.

3. Refer Minute 211/17 1. SBC had advised the Clerk that the allotments notice board has been delivered to and mislaid in their depot. Efforts are underway to find it and the Clerk has asked to be kept updated.

4. Refer Minute 211/17 2. With regard to the Leven Close accident claim: Zurich's claims handler has advised that the claimants solicitors still have not confirmed the exact mechanics of the accident so they have been asked for more specifics including marked photographs to demonstrate exactly where the claimant was stood, where their hand was placed etc. In the meantime, a photo submitted suggests that a 'corner' section of the gate may have been the cause, however it is still not clear what is meant by the 'lack of secure hold'. The insurers are waiting for answers to these queries before we moving further forward. The Clerk had been asked for any documentation relating to the design specification for the gates but had none on file. The Clerk is to check with HMP Kirklevington Grange to see if they have any documentation from when the gates were fabricated there.

5. Refer Minute 214/17 The independent inspector carried out site visits at the play areas before Christmas and was advised by SBC that RoSPA inspected the sites 2 weeks before then. The independent inspector had advised the Clerk that he is therefore waiting for the up to date reports before doing checks. The Clerk had chased up SBC for the reports to be advised that the RoSPA inspections had not been carried out due to ground conditions and snow; however, the inspector is due back in the next couple of weeks and as soon as SBC have the reports they will be sent through.

6. Refer Minute 215/17 The ECA Secretary is not aware of any WW1 Commemoration plans but intends to raise the matter at the groups Executive Meeting next Tuesday evening.

7. Refer Minute 219/17 1. SBC has advised that the consultation period for the Butts Lane proposals had had to be extended due to a lack of response from some Cllrs. However, the consultation responses are now completed and in a final report which is expected to be signed off by a Cabinet Member then processed as soon as possible.

8. In December it had been brought to the Clerk's attention that residents of Grisedale Crescent had erected a fence across the end of the track alongside Eggescliffe Village allotment site, blocking the farmers access to the field and preventing him from getting feed to his livestock. The farmer had called the Police and removed the fences. He informed the Clerk that he had been advised by a resident of Grisedale Crescent that she was persuaded by neighbours to erect a fence in order that they could all claim ownership of the sections of the track adjacent to their respective properties on the basis that the land was not otherwise registered with the land registry. The farmer said that he had spoken with his landlord who owns this parcel of land and he has confirmed that their land in Eggescliffe is not currently registered with the land registry.

It is noted that should any party make attempts to register ownership of the land then this Council will put in something to protect the access to its allotment site.

9. The Clerk had arranged to meet with an operative from SBC's Construction & Facilities Services on Monday 15th January to obtain a quote to repair the perimeter fence adjacent to the site gate at Eggescliffe Village allotment site.

10. With regard to the GDPR, the Clerk had been discussing with other Clerks their approach to appointing a DPO. BTC are looking at putting together a proposal to maybe employ an officer who can be utilised by other local councils, probably on a fee basis). The Clerk had expressed an interest in this approach and asked to be kept updated. Initial enquiries have also been made with Veritau, a shared service company with a branch in Northallerton providing a broad range of public sector assurance services; who already provide data protection services to other councils. The group of the Clerks hoped to meet in February to discuss this further and in the meantime both BTC and IBTC would be suggesting to their councils that a ball park figure of £5000 be provided for the services of a DPO.

11. It is noted that nominations for SBC Mayor's Civic Awards are required by 19th January and details had been circulated to Cllrs, by email.

AGREED: That E&EC will nominate ECA for the Service to Community Award – Groups & Organisations for their provision of a library service and other contributions to the local community.

12. The following articles and magazines were tabled for information: January 2018 issues of The Clerk and Clerks & Council Direct; Local Councils Review; a letter from GNAAS thanking members of E&EC for their personal donations in lieu of Christmas cards.

05/18 PLANNING APPLICATIONS

17/2989/COU - 517-519 Yarm Road Eaglescliffe - Application for change of use from hotel (C1) to residential home (C3).

17/3057/SEC – 602 Yarm Road, Eaglescliffe - Section 211 notice to crown reduce by 25% 1no Ash tree (T1) and to fell 1no Hybrid Poplar (T2) and to plant a replacement tree.

16/3121/NMA - 20 Wentworth Way, Eaglescliffe - Non material amendment to planning approval 16/3121/REV - Revised application for the erection of a single storey extension to the rear, the construction of a new entrance porch and replacement bow windows to the front elevation of the property. (Existing detached garage to be extended)

RESOLVED: No comments to be made on the applications listed above.

06/18 FINALISE 2018/19 PRECEPT

Papers had been distributed with the agenda including an updated copy of the spreadsheet showing expenditure already approved for the year ending 31st March 2019.

RESOLVED: That the following items be approved in addition to the items shown on the spreadsheet distributed to Cllrs:

	£
Chairman's Allowance	150
Grant Aid (S137)	1200
Neighbourhood Plan	2500
End WW1 Commemoration Events	1000
GDPR	<u>5000</u>
	9850
Total from spreadsheet	82146+
Less surplus identified	<u>14814</u> -
Total required	77182
SBC funding	<u>5446</u> -
Precept 2018/19	71736

It is noted that the indicative tax base for 2018/19 is 3040.44 and the indicative provisional funding allocation is £5,446.

RESOLVED: subject to confirmation of these figures the precept will be **£71,736**

07/18 COMMITTEE MEETINGS/DATES TO BE ARRANGED

None

08/18 ACCOUNTS/FINANCE

a) Income/items for payment

RESOLVED: That the schedule of payments below is approved:

Payee	Required for	Amount £	Payment method	Date paid /approved
HMRC	Tax & NIC	449.39	BP	06/01/18
British Telecom	Telephone services	69.04	DD	04/01/18
Grenke Leasing	Photocopier lease	353.99	DD	04/01/18
Staff	Salary+ 3 months exp. (£88.65)	1,574.56	BP	04/01/18
School Lettings Sol	Room hire	24.00	BP	02/01/18
Warrior Properties	Office rent	312.00	BP	31/12/17
SBC	St Margaret's play area repairs	410.20	BP	14/12/17
SBC	St Margaret's play area repairs	155.06	BP	14/12/17
SBC	Amberley Way play area repairs	190.95	BP	14/12/17
SBC	Play area inspections SLA	2,000.25	BP	14/12/17
Npower	Church floodlights electricity (S137)	153.97	BP	14/12/17
Eaglescliffe VHA	Grant assistance	750.00	BP	14/12/17
CPRE	Membership renewal	36.00	102749	11/01/18

RESOLVED: That there is no income to be noted.

b) Quarterly Financial Statements to 31st December 2017

RESOLVED: That the following financial statements for the quarter ended 31st December 2017 are received and noted: listed payments and receipts with bank reconciliation; petty cash reconciliation; budget comparison; movements of reserves and reserved fund balances

c) To appoint a member, other than the chairman or a cheque signatory, to verify bank reconciliation at 31st December 2017

RESOLVED: That Cllr Clarke is appointed to verify the bank reconciliation for the quarter ended 31st December 2017 and report his findings at the next meeting.

09/18 ITEMS FOR INFORMATION

1. It is noted that the Clerk had booked Eggescliffe Community Centre for the APM on Thursday 26th April: the date was agreed.

10/18 CONFIRMATION OF DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting would be held on Thursday 25th January 2018 commencing at 7.00pm.

The meeting venue is noted as The Old Offices, Uray Nook Road, Eggescliffe.

There being no further business the Chairman declared the meeting closed at 8.35pm